



# Illness / Misadventure Form

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Year: \_\_\_\_\_ Subject: \_\_\_\_\_

Task Type: \_\_\_\_\_ Task Number: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_ Due date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I wish to inform the school of the following circumstances which affected my performance in the above Assessment Task.

Please tick one (or more)

- Circumstances prior to the Assessment Task affected my preparation for this task
- I was absent on the day of the Assessment Task
- I attempted the Assessment Task but was unable to complete it to my usual standard
- Other \_\_\_\_\_

Reason (if insufficient space, also write on the back of this page):

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I have notified the Head Teacher of the subject of my absenteeism Yes / No

I have attached supporting documentation (eg. Medical Certificate) Yes / No

Student Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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## STAFF USE ONLY

### Outcome

- Student is to be awarded 'Unable to Assess'
- Student is to be awarded the grade they achieved in the Assessment Task
- Student is to hand in / sit for the Assessment Task on \_\_\_\_\_
- Student is to be given an estimated grade.

Comment:

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Head Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_